

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

I. **CALL TO ORDER**

II. **FLAG SALUTE**

III. **OPEN PUBLIC MEETINGS ACT STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, and Sussex Post Offices, and notice sent to the New Jersey Herald, the Sunday Herald and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. **MISSION STATEMENT**

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. **ROLL CALL**

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	
Scott Ripley, Ed.D.	James Minkewicz		# of Public ____	Quorum Yes No

VI. **EXECUTIVE SESSION**

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to provide an update on legal, personnel & negotiations items which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session, in person and virtually, at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by _____, seconded by _____

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

All in favor _____ Time: _____ pm

VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VIII. UNFINISHED BUSINESS

IX. APPROVAL OF MINUTES

Regular Meeting Minutes -
Executive Session Minutes -

November 28, 2023
November 28, 2023

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

XI. MOTION TO CLOSE PUBLIC COMMENTS

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

XII. PRESENTATIONS

STUDENT COUNCIL

Emma Whitesell, Speaker of the House, will give an update on the activities of the Student Council.

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

HPEA

Ms. Carla Mancuso, HPEA President, will update the Board of Education on HPEA items.

PRINCIPAL'S REPORT/ATHLETICS

Mr. Jonathan Tallamy will update the Board on items pertaining to the High School and Athletics.

CURRICULUM AND INSTRUCTION

Mr. Seamus Campbell will present to the Board matters related to curriculum and instruction.

XIII. OTHER BUSINESS

XIV. ACTION ITEMS

A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for November is 95.8%. (Attachment A-1)
2. The **Student Attendance** rate for November is 92.9%. (Attachment A-2)
3. The **Suspension Report** for November is attached. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period November 29 through December 19, 2023. (Attachment A-4).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

5. It is recommended by the Superintendent that the Board of Education approves the **Field Trips** listed on the attached roster. (Attachment A-5)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

6. It is recommended by the Superintendent that the Board of Education approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

7. It is recommended by the Superintendent that the Board of Education approves the 2024-25 Program of Studies via link: [Program of Studies 2024-25](#)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

8. It is recommended by the Superintendent that the Board of Education approves the **HIB Self Assessment**, for the 2022/2023 school year, which will be submitted to the NJDOE. (Attachment A-7)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education approves the following individuals as **Substitutes** for the 2023/2024 school year, pending receipt of all required paperwork:

Matthew Brandt	Teacher
Jessica Smalley	Teacher
Julianne Olinger	Teacher
Tiffany Raymond	Custodian
Christopher Naser	Custodian

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves an extended medical **leave of absence** for Employee #255, beginning January 26, 2024 until on or about April 26, 2024, or when released back to work by the Doctor.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

3. It is recommended by the Superintendent that the Board of Education approves Ann Yaccarino as an additional provider of **Targeted Math Support** as an intervention to address learning loss. Instruction will occur during the school day as needed, on a rotating basis for the remainder of the 2023/2024 school year. Compensation shall be prorated and based upon the contractual sixth-period rate of 18% of BA Step 5, or \$65.91 per class. This measure will be funded through Elementary and Secondary School Emergency Relief (ESSER) and The Every Student Succeeds Act

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

(ESSA) grants and as such, timesheets must be submitted for payment.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

4. It is recommended by the Superintendent that the Board of Education approves Mr. Joseph Dugan as a **Second Shift Custodian**, Tuesday through Saturday, for the 2023/2024 school year, at the prorated annual salary of \$48,870, Step 5 on the Custodian salary guide, plus a prorated \$1,000 second shift stipend, effective January 3, 2024, or as soon as released from current employer and all necessary paperwork is received.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education approves Mike Boffa as a **volunteer** Ice Hockey Coach for the 2023/2024 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves the **termination** of Justin Rogoff from the position of Assistant Hockey Coach effective December 7, 2023.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

				Roll Call Vote
Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

D. POLICY

1. It is recommended by the Superintendent that the Board of Education approves the **second reading** of the following new policies and regulations:

Policy 1642.01	Sick Leave	Attachment D-1.a
Reg 1642.01	Sick Leave	Attachment D-1.b
Policy 2419	School Threat Assessment Teams (M)	Attachment D-1.c
Reg 2419	School Threat Assessment Teams (M)	Attachment D-1.d
Reg 4212	Attendance (M)	Attachment D-1.e

(ACTION) Motion by _____, seconded by _____
DISCUSSION

				Roll Call Vote
Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

2. It is recommended by the Superintendent that the Board of Education approves the following **revised** policies and regulations:

Policy 3161	Examination for Cause	Attachment D-2.a
Policy 3212	Attendance (M)	Attachment D-2.b
Reg 3212	Attendance (M)	Attachment D-2.c
Policy 3324	Right of Privacy	Attachment D-2.d
Policy 4212	Attendance (M)	Attachment D-2.e
Policy 4324	Right of Privacy	Attachment D-2.f
Policy 5111	Eligibility of Resident/ Non Resident Students (M)	Attachment D-2.g
Reg 5111	Eligibility of Resident/ Non Resident Students (M)	Attachment D-2.h
Policy 5116	Education of Homeless Children & Youths	Attachment D-2.i

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

Reg 5116	Education of Homeless Children & Youths	Attachment D-2.j
Policy 8500	Food Services (M)	Attachment D-2k

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

3. It is recommended by the Superintendent that the Board of Education approves to **abolish** the following policies and regulations:

Policy 3432	Sick Leave	Attachment D-3.a
Reg 3432	Sick Leave	Attachment D-3.b
Policy 4432	Sick Leave	Attachment D-3.c
Reg 4432	Sick Leave	Attachment D-3.d
Policy 5460.02	Bridge Year Pilot Program	Attachment D-3.e
Reg 5460.02	Bridge Year Pilot Program	Attachment D-3.f
Policy 8540	School Nutrition Programs	Attachment D-3.g
Policy 8550	Meal Charges/Outstanding Food Service Bill	Attachment D-3.h

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

E. NEGOTIATIONS

F. BUILDINGS & GROUNDS

G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of November, 2023. (Attachment G-1)

(ACTION) Motion by _____, seconded by _____

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of November, 2023. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

3. It is recommended that the Board of Education approves the **Report of Transfers and the Minimum Expense Transfer Report** for the month of November, 2023. (Attachment G-3a &b)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

4. It is recommended that the Board of Education approves for **payment** the attached schedule of audited bills, dated December 19, 2023. (Attachment G-4)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

5. It is recommended that the Board of Education accepts the **Adult Education, Agency Account, Athletic Account, Cafeteria Account, Principal's Petty Cash Account, Scholarship Account, School Store and Student Activities reconciliations** for the month of November, 2023. (Attachment G-5)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

6. It is recommended that the Board of Education accepts, approves and places on file the **Comprehensive Annual Financial Report (Audit)** for the fiscal year ending June 30, 2023. There was the following corrective recommendation for the School Store: Supporting documentation for deposits did not always match the deposited amount, deposits were not being made timely, and a year end inventory was not prepared. (Attachment G-6)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

7. It is recommended that the Board approves **Wantage Excavating Company** to perform work related to the winter maintenance/snow removal during the 2023/2024 school year. The contract includes a \$3,500 minimum compensation charge if there is little or no snowfall during the season. (This amount was not increased from the prior year 2022/2023.)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

H. TRANSPORTATION

1. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreements for the 2023 – 2024 School Year:

Host – High Point Regional High School

Joiner – Frankford Twp Board of Education

Total - \$815.50

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Joiner Cost
HT-6	Sussex Tech/Charter	11/27/23	6/30/24	14	1	\$815.50

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

2. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreements for transportation of students for the 2023–2024 School Year:

Host – High Point Regional High School

Joiner – Wallkill Valley Regional High School

Total - \$100,997.00

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Route Cost
E-24197	Alpha School	12/1/23	6/30/24	0	1	\$53,928.00
E-24184	Wallkill Valley Reg HS	12/1/23	6/30/24	0	1	\$47,069.00

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Joseph Corazza	Wayne Dunn	Jill Ireland	Richard Klein
Allison Orsi	Tina Palecek	Elisabeth Schuman	Gayle Tidona	

I. LEGAL

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

December 19, 2023

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

XV. CORRESPONDENCE

XVI. MISCELLANEOUS

- SCHOOL BOARD MANDATED TRAINING**

Please contact the Board Office if you need to be scheduled.

XVII. PUBLIC COMMENTS (Name and Address)

XVIII. MOTION TO CLOSE PUBLIC COMMENTS

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

XIX. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XX. OTHER BUSINESS

- For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past month. [The Board will continue to provide this information on a monthly basis]:

Date Received	Date Responded	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est

XXI. ADJOURNMENT

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

SDR:lk

12/14/23