

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

January 23, 2024

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

I. CALL TO ORDER

II. FLAG SALUTE

III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, and Sussex Post Offices, and notice sent to the New Jersey Herald, the Sunday Herald and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. ROLL CALL

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		
Scott Ripley, Ed.D.	James Minkewicz		# of Public ____	Quorum Yes No

VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to provide an update on legal, personnel & negotiations items which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session, in person and virtually, at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by _____, seconded by _____

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All in favor _____ Time: _____ pm

VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VIII. UNFINISHED BUSINESS

IX. APPROVAL OF MINUTES

Regular Meeting Minutes -
Executive Session Minutes -
Reorganization Meeting Minutes-

December 19, 2023
December 19, 2023
January 2, 2024

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

XI. MOTION TO CLOSE PUBLIC COMMENTS

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

XII. PRESENTATIONS

Dr. Ripley will read the following Resolution in recognition of School Board Recognition Month:

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WHEREAS, The New Jersey School Boards Association has declared January 2024 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The High Point Regional High School Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The High Point Regional High School Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the High Point Regional High School Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2024 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the High Point Regional High School Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

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STUDENT COUNCIL

Emma Whitesell, Speaker of the House, will give an update on the activities of the Student Council.

HPEA

Ms. Carla Mancuso, HPEA President, will update the Board of Education on HPEA items.

PRINCIPAL'S REPORT/ATHLETICS

Mr. Jonathan Tallamy will update the Board on items pertaining to the High School and Athletics.

CURRICULUM AND INSTRUCTION

Mr. Seamus Campbell will present to the Board matters related to curriculum and instruction.

XIII. OTHER BUSINESS

XIV. ACTION ITEMS

A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for December is 92.8%. (Attachment A-1)
2. The **Student Attendance** rate for December is 92.2%. (Attachment A-2)
3. The **Suspension Report** for December is attached. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period December 20, 2023 through January 23, 2024. (Attachment A-4).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

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Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

5. It is recommended by the Superintendent that the Board of Education approves the **Field Trips** listed on the attached roster. (Attachment A-5)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

6. It is recommended by the Superintendent that the Board of Education approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

7. It is recommended by the Superintendent that the Board of Education approves the **revised 2023/2024 School Calendar** showing emergency closings on January 16 and January 19, and a half day schedule on May 16, 2024 for the Junior Prom. (Attachment A-7)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education approves the following individuals as **Substitutes** for

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the 2023/2024 school year, pending receipt of all required paperwork:

Dennis Mudrick Teacher
Eugene Taylor Teacher
Mackenna Percey Teacher

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote				
Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

2. It is recommended by the Superintendent that the Board of Education approves Rosemary Gebhardt as a **long term substitute** teacher of Special Education, at the prorated amount of \$64,679, BA Step 1 on the teacher salary guide, effective January 26, 2024 to on or about April 26, 2024, or until the permanent employee is released back to work.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote				
Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

3. It is recommended by the Superintendent that the Board of Education approves the following individuals to teach a **Portfolio Class** as an intervention to assist with graduation requirements. Instruction will occur during the school day as needed, beginning January 29, 2024 for the remainder of the 23/24 school year. Compensation shall be prorated and based upon the contractual sixth-period rate of 18% of BA Step 5, or \$65.91 per class. This measure will be funded through Elementary and Secondary School Emergency Relief (ESSER) and The Every Student Succeeds Act (ESSA) grants and as such, timesheets must be submitted for payment.

Timothy Aldrich Lisa Turner
Jill Van Orden Ann Yaccarino

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(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education approves Samantha McClurg as an **Assistant Track Coach** for the 2023/2024 school year, at the Step 4 amount on the extracurricular salary guide of \$5,878.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

2. It is recommended by the Superintendent that the Board of Education approves Brooke Martin as an **Esports Advisor** for the 2023/2024 school year, at the amount of \$3,173.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

3. It is recommended by the Superintendent that the Board of Education approves Victoria Galinski as a **volunteer** fencing coach, pending background check.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

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D. POLICY

E. NEGOTIATIONS

F. BUILDINGS & GROUNDS

G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of December, 2023. (Attachment G-1)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of December, 2023. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

3. It is recommended that the Board of Education approves the **Report of Transfers and the Minimum Expense Transfer Report** for the month of December, 2023. (Attachment G-3a &b)

(ACTION) Motion by _____, seconded by _____

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Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

4. It is recommended that the Board of Education approves for **payment** the attached schedule of audited bills, dated January 23, 2024 (Attachment G-4)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

5. It is recommended that the Board of Education accepts the **Adult Education, Agency Account, Athletic Account, Cafeteria Account, Principal's Petty Cash Account, Scholarship Account, School Store and Student Activities reconciliations** for the month of December, 2023. (Attachment G-5)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

6. It is recommended that the Board approves the items listed below as surplus property to be **sold through GovDeals**:

BE IT RESOLVED, that the Board approves the following resolution **authorizing the sale** of Surplus Property on GovDeals:

The High Point Regional High School Board of Education
IN THE TOWNSHIP OF SUSSEX, NJ, COUNTY OF SUSSEX
Authorizing Disposal of Surplus Property

WHEREAS, the High Point Regional High School Board of Education is the owner of certain surplus property which is no longer needed for public use; and

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WHEREAS, the Commissioners are desirous of selling said surplus property in an “as is” condition without expressed or implied warranties.

NOW THEREFORE, be it **RESOLVED** by the High Point Regional High School Board of Education:

The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from High Point Regional High School Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-9.
3. The surplus property to be sold:

Item	Serial #	Manufacturer	Description/Working Condition
Replicator 2x (3D Printer)	R10100692	Makerbot	Not working
Replicator 2x (3D Printer)	R10100671	Makerbot	Not working
Ceramic Kiln	5.8.01/Model 2329ADLT	Evenheat	Cost of repairs exceeds replacement cost

The surplus property as identified shall be sold in an “as-is” condition without expressed or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property. High Point Regional High School Board of Education reserves the right to accept or reject any bid submitted. If not sold, items will be disposed of.

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(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

7. It is recommended that the Board of Education acknowledges and gratefully accepts a **donation** of five (5) Jet Electric Guitars, with a total value of \$1,050, to our music department, from Mr. Gerard Caiafa.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

8. It is recommended that the Board acknowledges and gratefully accepts a **donation** from Mr. Chad Kowal, in the amount of \$500, for the Bradford Donadio Scholarship Fund.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

9. It is recommended that the Board acknowledges and gratefully accepts a **donation** from Mr. Charles Kier, in the amount of \$400, for the Mike Struble Perseverance Scholarship Fund.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

10. It is recommended that the Board approves and authorizes the execution of the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related

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information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Cherry Hill Public Schools	Id # 2500520 State Id # 3152917420	2023-2024 School Year 9/5/2023-6/14/2024	Tuition \$18,340.14

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

H. TRANSPORTATION

1. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Joint Transportation Agreement for the 2023 – 2024 School Year:

Host – High Point Regional High School

Joiner – Frankford Township School District

Total Joiner Cost - \$417.00

Route #	Destination	Start Date	End Date	Basis of the Agreement Per Bus	Per Bus Cost
FT-236	Mt. Olive HS	1/12/24	1/12/24	One 54 pass bus shared for Concert Band on 1/12/24	\$417.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

2. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Quoted Contract for an athletic trip for the 2023 – 2024 School Year:

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Stocker Bus Company

Q-33

Athletic Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-33	North Warren HS	2:45 pm/ 6:00 pm	One 54 pass school bus for High Point's FR Boys Basketball on 1/3/24	\$400.00/ 1st 4 hrs	Per Hour	\$76.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

3. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Quoted Contract for an athletic trip for the 2023 – 2024 School Year:

Stocker Bus Company

Q-34

Curricular Trip

ID #	Destination	Depart/ Return	Basis of the Bid Per Bus	Cost Per Bus	Basis of Adj	+/- Adj/Hr
Q-34	Bernards HS, Bernardsville	6:35 pm/ 3:15 pm	One 24 or 54 pass school bus for HP's EDT, PET 2 & TSA groups on 2/28/24	\$810.00	Per Hour	\$76.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Jill Ireland	Allison Orsi	Tina Palecek
Elisabeth Schuman	Gayle Tidona	Nancie Wise		

I. LEGAL

XV. CORRESPONDENCE

XVI. MISCELLANEOUS

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- SCHOOL BOARD MANDATED TRAINING**

Please contact the Board Office if you need to be scheduled.

XVII. PUBLIC COMMENTS (Name and Address)

XVIII. MOTION TO CLOSE PUBLIC COMMENTS

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

XIX. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XX. OTHER BUSINESS

- For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past month. [The Board will continue to provide this information on a monthly basis]:

Date Received	Date Responded	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est
1/17/24	1/18/24	SmartProcure	List of POs from 7/1/23 to current	15 minutes	00.00	\$16.17

XXI. ADJOURNMENT

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

SDR:lk

1/18/24