

HIGH POINT REGIONAL HIGH SCHOOL GUIDANCE DEPARTMENT

APPEAL FORM

2024-2025

*All forms must be fully completed and submitted by **March 11, 2024** to the Guidance Office.*

When recommending their students for courses and levels of instruction, teachers give careful consideration to a student's needs and ability. Likewise, choosing to enroll in a course contrary to a teacher's suggestion should be given significant consideration. Once the school year begins, adjustments to student schedules require both teacher and administrative approval. Correcting student placement often causes multiple classes to be rearranged or lost. In order to properly review an appeal, counselors and administration need to consider the grades a student has earned in relevant courses, standardized test results, and attendance/discipline information.

Student Name _____ Counselor _____ (current students)

Current Teacher _____ Current Course _____

Year of Graduation: ☐ 2025 ☐ 2026 ☐ 2027 ☐ 2028

Course Teacher Recommendation for 2024-2025 _____

Course student requests for 2024-2025 _____

I am requesting a placement different from the teacher recommendation for the following reasons:
(Please provide a **specific** and **thorough** response)

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

☐ Discussed with Teacher Teacher Signature: _____ Date: _____

After completing the information above, please return this form to the Guidance Office.

Counselor Input:

Counselor Signature: _____ Discussed this appeal with student? _____ parent? _____

Grades earned from relevant courses:

NJLSA ELA 9 _____ NJSLA Alg. I _____ NJSLA Geo.

PSAT: ERW _____ Math _____

English IXL _____ (Fall) _____ (Winter)

Math IXL Diagnostic Level _____ (Fall) _____ (Winter)

Administrative Decision: Admit _____ Deny _____ Pending _____

Rationale: _____

Signature: _____ Date: _____